



Creative and driven USP student with practiced written communication skills, reliable and deadlines and dedicated to following instructions, passionate about the arts of photography and graphic design.

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Residence: Vesi St.

P.O Box 809

DOB: 30/07/1997

Status: Single

➤ Resume

Work Experience

Merchandiser Tappoos

21/11/2015-14/01/2016

Achievement/ Tasks

- Successfully managed to receive stocks. Display it according to FIFO system (First in First out)
- Displayed communication skills with senior management and customers.
- Was a great team player

Jet Tex Printer

15/12/2016-20/01/2017

Achievement/ Tasks

- Displayed good communication skills among level staff and senior management.
- Helped printers to successfully complete printing tasks before time.
- Was a great team player

Intern 1 year

Intercontinental Fiji Golf Resort & Spa

22/01/2018-18/01/2019

Achievement/ Tasks

- Successfully managed to help laundry staff to wash and dry room linens.
- Learned to make beds and clean rooms and replenish it.
- Checked-in and checked-out guests.
- Welcomed guests with big "BULA" smile.
- Served food and drinks to the guests and created good bonding with them.
- Learned to make new cocktails, mock tails, and milkshakes.
- Created new activities for little guests to enjoy.
- Reconciled receipts.
- Checked receipts with invoices.
- Posted daily ledger.
- Sold Christmas retreat to big companies in Fiji such as Revenue and customs limited and FNPF.
- Helped weddings department to organize many weddings.
- Helped marketing team to market hotel products.
- Helped human resource department in recruiting process.
- Filing of employee files.

- Was a great team player.
- Displayed good communications skills among staffs, senior level management, and guests.

Education

Primary education

Year 2009 Fiji Eighth Year Examination- Nadi Primary School

Secondary education

Year 2014 Fiji School Leaving Certificate Examination- Sangam SKM College Nadi

Year 2015 Fiji Seventh Form Examination- Sangam SKM College Nadi

Tertiary education

Assignments

- Menu Planning (Food and Beverage services and Cost control)
- Career opportunity (Dimensions of Hospitality)
- The tourism product (Introduction to tourism studies)
- Market day (Food and Beverage services and cost control)
- Mice market (issues in the hospitality industry)
- Market segments (International marketing)
- TASHA member

Achievements

- Participated in Fiji day and won best flag made prize
- Participated in drug awareness week and won best banner made prize
- Designed a Hope t-shirt for school
- Scored 300+ mark in form 7 and got National toppers Scheme in Bcom in Hotel management

Skills

- Presentation and Public speaking
- Active Listening
- Teamwork
- Written & Oral Communication
- Creativity and Problem solving
- Decision making
- Social media advertising
- MS Word, Excel, PowerPoint
- Confidence
- Self-management

Languages

- Hindi
- English

Interests

- Soccer
- Painting

- Socializing
- Drawing